Stockholms universitet

2025-12-04

MASTER'S DEGREE PROJECT

Here we have gathered information that is good to know when planning your Degree project.

Note! It is not possible to apply for our Degree projects at master's level as independent/freestanding courses. They are only accessible for students that are admitted and registered to one of the Master's programmes at the Department of Physical Geography, or Master's Programme in Globalization, Environment and Social Change (Department of Human Geography).

Documents and links referred to in the following text can be found on our web page. www.natgeo.su.se

1 Application and registration

Within our master's programs you apply to the degree project course (thesis course) either via antagning.se/universityadmissions.se or exjobb@natgeo.su.se. It depends which programme you belong to.

These courses are available for you as a master's student, depending on which programme you are taking:

- Geography, Degree Project, 30/45/60 credits
  Master's Programme in Globalization, Environment and Social Change (at the Department of Human Geography)
- Environmental Science and Physical Planning, Degree Project 30/45/60 credits
  Master's Programme in Environmental Management and Physical Planning
- Degree Project in Physical Geography and Quaternary Geology, 30/45/60 credits
  Master's program in geomatics with remote sensing and GIS/ Water resources/ Polar landscapes and Quaternary climates/ Landscape ecology

1.1 Master's Programme in Environmental Management and Physical Planning

Your will take the course Environmental Science and Physical Planning, Degree Project, the standard setup is a 30 credit course during term 4. You apply via universityadmissions.se (or antagning.se) already during term 3, no later than October 15. You will register yourself on the course through webb registration in Ladok before the course starts. During the first course week, you will write your project plan and hand it in to your programme responsible and exjobb@natgeo.su.se.

1.2 Other Master's Programmes

If you belong to one of these Master's programmes you will be taking the course "Degree Project in Physical Geography":

- Master's program in Geomatics with remote sensing and GIS
- Master's program in Water resources
- Master's program in Polar landscapes and Quaternary climates
- Master's program in Landscape ecology

If you belong to these Master's programmes you will be taking the course "Geography, Degree Project":

- Master's Programme in Globalization, Environment and Social Change (at the Department of Human Geography)

Before starting your degree project you need to have been in contact with your programme responsible. Your degree project consists of a 30, 45 or 60 credit course during the last semester/-s of your studies. In order to be able to apply for the course, you have to start by contacting you programme responsible, get a supervisor appointed and fill in the project plan template together with your supervisor. You also need to have you project plan approved by your programme responsible. (se Projektplan och uppsatsmall). After that you can apply to the course by sending your approved project plan to exjobb@natgeo.su.se, no later than deadline. You register yourself via Ladok after receiving confirmation on admission to the course.

Application deadlines:

- 15 May (start during summer or beginning of autumn, term period a)
- 15 August (start during autumn, term period c)
- 15 December (start during spring)

Note: If your application is sent in after deadline, we cannot guarantee you a place on the course starting on the date of your application.

1.3 Information for students that are required to pay tuition fee

If you apply for a course running over more than one term, your tuition fee (if applicable) need to have been paid for both terms in advanced. Discuss possible setups with exjobb@natgeo.su.se more than 3 months before applying to the course. Alternatively choose a degree project running over one single term.

1.4 Course setup

We have set course dates for the degree projects. You cannot choose freely but we have many different setups available so you should be able to find a time period suitable for your planned project. The course setup (course dates) available for you as a master's student at the department can be found in Appendix A.

Fill in the dates applicable for your course instance in your project plan before sending it to exjobb@natgeo.su.se.

1.5 Individual course setup, insurance and field work

Course instances or course dates that diverge from our regular setup can only be offered after discussion with programme responsible and degree project coordinator at exjobb@natgeo.su.se. If you have questions regarding this, contact programme responsible early in the semester preceding your planned start.

As a student at Stockholm University you are insured during your studies. This assumed that you are registered on the course in question. Never start a course before the registration is finished, especially when going on fieldwok!

1.6 Degree Projects abroad and insurance when going abroad

When writing your degree project at the Department of Physical Geography you might have the possibility to complete parts of the course abroad.

When undertaking a degree project, you must be registered on the degree project course. Your supervisor is responsible for ensuring that the correct Student UT insurance is in place before you travel, and you must have received an insurance certificate before leaving. If you have thoughts or questions on going abroad as part of your Degree Project course, please contact our study counselor Maria Damberg (maria.damberg@natgeo.su.se).

2 Project plan and template

The student fills out a project plan together with their supervisor, the template can be found on our web page. Send the project plan to the program responsible and exjobb@natgeo.su.se. Information for Mac-user: Open the contract using Adobe Reader, then save it. This will produce a pdf-file that can be read also by PC-users.

Degree projects at the department must be formatted according to the department thesis template, found on the department webpage. Theses files without correct formatting will not be approved for fulltext publishing in DiVA (see more information further down.) The thesis template is available in Word-format or as a LaTeX-file. Note! The Word template is not compatible with Google Docs, students at SU have free access to Microsoft365 which we recommend students to use instead if choosing to work with the Word template.

3 Grading criteria

Grading criteria for Degree Projects at the Master's level can be found on our department webpage or handed out by your supervisor or examiner.

4 Computer labs and software

As a student you have the possibility to use the department computer labs and softwares, when the rooms are not booked for other courses. You also have the possibility to download

and use the software's available for students at SU Software for students, on your own computer. For larger GIS projects or projects with large amounts of data there is a limited possibility to use a computer lab located on floor 2 ("exjobbarrummet").

Instructions to get access to computers and softwares can be found on our department web page.

5 Supervisor, supervision and subject

When you write your thesis, you have a supervisor. For degree projects at the department, subjects and supervisor are discussed with and decided on by the program responsible. From the program responsible, you will also get information about who will be your examiner and assessor.

You often have the opportunity to influence an essay topic. If you have one or more subject suggestions yourself, you can discuss these with the program responsible.

The number of supervision hours is regulated in the course syllabus and supervision is only given within the planned course time. If the work is performed at an external workplace outside the department, supervisors must be present both at the department and at the workplace. The department does not pay compensation to external supervisors.

6 Examination and presentation

The student communicates with the supervisor and examiner to decide on a preliminary submission date and preliminary presentation date. The supervisor should have approved the thesis for presentation before the student submits the thesis to the examiner. After agreeing on a presentation date with your supervisor and examiner, you can book a time / room for presentation. Presentations can be made on campus or digitally on zoom, discuss the alternatives with your supervisor and examiner before booking.

- Your examiner may need your degree project for up to 2 weeks to have time to read your degree project. Therefore, also contact your examiner to get information when you will submit your final version.
- During the summer (mid-June to mid-August) no presentations are normally booked.
- Presentation room is booked by you through contact with lokaler@natgeo.su.se. Announce your name, course and essay title as well as the day, time and name of the supervisor when booking.
- Before the presentation, you as a student must check that the technology works. If you are a Mac-user, bring your own adapter. HDMI cables are available in the room. Plan for a total of 1 hour, where approximately 20 minutes are allocated for your presentation.
- If you present via zoom, your supervisor can help with invitation and Zoom-link.

7 Archiving and publication in DiVA

After presenting your thesis and handing it in to the examiner, they have 15 workdays for the examination. The examiner thereafter notifies you of your grade via e-mail, the grade is then reported in Ladok.

Together with the grade, the examiner will hand in an archive copy of your thesis to the student administration. This file will then be processed for digital archiving and receive a serial number. As a student you will receive this file back via e-mail and will then have three options. Publish the file on DiVA in total, only publish the abstract or choose not to publish at all. Publication in DiVA is only allowed for theses following the department template.

Publication in DiVA

8 Application for Degree certificate

When you have finished your studies and want to apply for the award of a qualification, you should apply to receive a degree certificate (diploma).

Degrees

9 Contact

Degree project coordinator, exjobb@natgeo.su.se.

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Appendix A

Course instance setup for Degree Projects on Master's level at the Department of Physical Geography

Courses within our Master's Programmes

The table shows which course belongs to your programme and how to apply for it.

Programme	**Application**	**Course (degree project)**
Environmental Management and Physical Planning	Via universityadmissions.se or antagning.se	Deg. Proj. in Environmental Science and Physical Planning, 30/45/60 credits (GE9031, GE9032, GE9033)
Geomatics with remote sensing and GIS/ Hydrology, hydrogeology and water resources/ Polar landscapes and Quaternary climates/ Landscape ecology	Via e-mail to exjobb@natgeo.su.se	Deg. Proj. in Physical Geography and Quaternary Geology, 30/45/60 credits (GE9009, GE9010, GE9011)
Globalization, Environment and Social Change (at the Dept. Of Human Geography)	Via e-mail to exjobb@natgeo.su.se	Geography, Degree Project, 30/45/60 credits (GE9020, GE9021, GE9022)

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Possible study periods for our Degree Project courses

The image gives an overview of the available course dates. More detailed dates can be found in the table further below. Fill in the course dates you choose in your project plan. Contact info: exjobb@natgeo.su.se

Degree Project in Environmental Management and Physical Planning

Each term period a-d=7.5 credits

	Summer term		Autumn term				Spring term			
Course	a	b	a	b	c	d	a	b	c	d
GE9031 30 credits										

Degree Project in Physical Geography and Quaternary Geology

Each term period a-d=7.5 credits

	Summer term		Autumn term				Spring term			
Course	a	b	a	b	c	d	a	b	c	d
GE9009 30 credits										
GE9010 45 credits		Other course			Other course					
GE9011 60 credits		Other course								

Geography, Degree Project

Each term period a-d=7.5 credits

	Summer term		Autumn term				Spring term			
Course	a	b	a	b	c	d	a	b	c	d
GE9020 30 credits										
GE9021 45 credits					Other course					
GE9022 60 credits										

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Overview - Set course dates year 2025 and 2026

Here you will find course dates for available course instances starting during the year 2025 and2026 (including summer 2026).

Degree Project in Environmental Science and Physical Planning, 30/45/60 credits (GE9031, *GE9032*, GE9033)** *(Apply via antagning.se or university admissions.se)*

Course	Start	End	Break	Comment
GE9031	2026-01-19 (vt)	2026-06-07	-	
GE9032				*Only by appointment**
GE9033				*Only by appointment **

Degree Project in Physical Geography and Quaternary Geology, 30/45/60 credits (GE9009, GE9010, GE9011) *(Apply via exjobb@natgeo.su.se)*

Course	Start	End	Break	Comment
GE9009 30 hp	2026-01-19 (vt)	2026-06-07		
GE9010 45 hp	2025-11-03 (ht)	2026-06-07		
GE9010 45 hp	2026-01-19 (vt)	2026-11-02		
GE9010 45 hp	2026-06-08 (st)	2027-01-17		Start summer 2026
GE9010 45 hp	2026-06-08 (st)	2027-02-21	Break (2026-07-19 -- 2026-08-30)	Start summer 2026
GE9010 45 hp	2026-07-20 (st)	2027-02-21		Start summer 2026
GE9010 45 hp	2026-08-31 (ht)	2027-03-28		
GE9010 45 hp	2026-08-31 (ht)	2027-06-06	Break (2026-11-03 -- 2027-01-17)	
GE9010 45 hp	2026-11-03	2027-06-06		
GE9011 60 hp	2026-06-08 (st)	2027-03-28		Start summer 2026
GE9011 60 hp	2026-06-08 (st)	2027-05-02	Break (2026-07-19 -- 2026-08-30)	Start summer 2026
GE9011 60 hp	2026-07-20 (st)	2027-05-02		Start summer 2026
GE9011 60 hp	2026-08-31 (ht)	2027-06-06		

Geography, Degree Project, 30/45/60 credits (GE9020, GE9021, GE9022) *(Apply via exjobb@natgeo.su.se)*

Course	Start	End	Break	Comment
GE9020 30 hp	2026-01-19 (vt)	2026-06-07		
GE9020 30 hp	2026-11-03 (ht)	2027-03-28		
GE9021 45 hp	2026-08-31 (ht)	2027-03-28		
GE9021 45 hp	2026-08-31 (ht)	2027-06-06	Break (2026-11-03 -- 2027-01-17)	
GE9021 45 hp	2026-11-03	2027-06-06		

** Only individual setups available. Contact Programme responsible and exjobb@natgeo.su.se for more information.*