

Name:

Telephone:

Booked via Amex GBT?

☐ Yes

☐ No

If no, please provide information on means of transport and travel agency:

Destination:

Purpose of journey:

Dates of departure and return:

Perceived risks associated with the journey and what measures have been taken to minimize the risks:

If this regards an excursion abroad with students, have you arranged for Student UT insurance for your students?

☐ No

☐ Yes

If no, please contact maria.damberg@natgeo.su.se

Have you reported next of kin for all students?

☐ No

☐ Yes

If no, please send a list to studierektor@natgeo.su.se

Please indicate course number (kurskod) for costs:

Please email this form to susanna.blandman@natgeo.su.se