Department of Molecular Biosciences,
The Wenner-Gren Institute

2025-08-07

Routines for prolongation of study time for PhD students

- In Sweden, PhD students are financed for 48 months of full-time studies/thesis research. At MBW, the PhD studies are financed for 5 years (60 months full-time) with the costs distributed on the basis on 80% full-time studies/thesis research and 20% assistantship, including approximately 5% teaching.
- During the PhD period, there will normally be three contracts of employment, one for each stage and salary level as follows:

  Stage 1 Contract: 2,5 years – salary level 1
  Stage 2 Contract: 1,5 year – salary level 2
  Stage 3 Contract: 1 year – salary level 3
- Prolongation due to parental leave or sick leave extends the period of employment and is regulated by drafting an extra appended contract after each contract stage. The appended contracts will extend employment at the same salary level appropriate for the period of leave.
- As decided by the MBW Department Board (2014-02-12), the Stage 3 Contract always ends on the last day of a month. Thus, for example, if the official study time ends on June 18 the contract is extended to June 30.
- As decided by the MBW Department Board (2014-02-12), prolongation that has been earned for participating in official and approved tasks, e.g., work on the PhD Board, Department Board, or other University Boards, will extend the period of employment. Here, prolongation is regulated by drafting an extra appended contract after the Stage 3 Contact and remuneration is at the salary level 3 regardless of the period in which prolongation was earned[*)]. More information about this kind of prolongation can be found on the SU Internal web and the MBW Internal web. To obtain this kind of prolongation, the PhD student has to fill in a form, which has to be handed in to the MBW Administration yearly.